

Bray Park State High School P & C General Meeting Minutes – 21 July 2025

P&C General Meeting Minutes		
Date: 21 July 2025	Start Time:	Meeting Location: Bray Park State High School
Open and welcome by the Chair	Bobbi-Jo Ives at 4:34pm	
Apologies	Kara Pook; Stephanie Ross	
Business arising from the previous minutes		
Minutes Moved	Moved: Sharon Davis Seconded: Jen McDougall Previous Minutes accepted	
Correspondence received since the previous general meeting presented by Nicole Trafford Inward (as listed) Outward (as listed)	Inward: 30 June From: Coles Re: Subscription Cancelled 1 July From: Work Cover Re: Time to renew policy 7 July From: P&C Qld Engagement and Training Team Re: Small Changes, Big Results Roadshow 9 July From: Stronger Communities Programme Re: Application received 11 July From: Michael Myer (parent of Jamie-Lee 7B) Re: Support for upcoming tournament costs 15 July (phone call) From: Ali France Re: Successful grant applicant (\$20 000 for library refurb) 17 July From: Xero Team Re: Jackie Garbutt taking over from Xero Team (Book Keeping) Outward: Ongoing:	

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	<p>Ongoing liaising with HR team</p> <p>Ongoing liaising with Rochelle Hennessy regarding tuckshop operations</p>
Business arising from the correspondence	<p>Supporting sporting events</p> <ul style="list-style-type: none"> - Currently no policy for this, will explore options for the future - Directed to Moreton Bay pathway - Investigate business sponsorship
Correspondence Moved	<p>Moved: Sharon Davis</p> <p>Seconded: Bobbi-Jo Ives</p>
Treasurer's Report	
Treasurer's report and financial statement, and any business arising from these. Presented by Kara Pook	<p>As at 30th June 2025:</p> <p>Our CBA Account was \$ 169,217.00</p> <p>Total income was \$81,789.00</p> <p>Cost of sales was \$64,591.00</p> <p>Operating expenses were \$3,994.00</p> <p>Total donations and sponsorships was \$0</p> <p>Thus, net earnings was \$13,204.00</p> <p>We have listed Vital Business Solutions as a subscriber within Xero. This will allow us to apply for a 25% discount off of the subscription fees which we are eligible for as we are a not for profit organisation.</p> <p>I table the month's main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports.</p> <p>I move that all bills and wages be paid, and that my report be accepted.</p>
Report Moved	<p>Moved: Bobbi-Jo Ives</p> <p>Seconded: Nicole Trafford</p> <p>Treasurer's report is accepted</p>
Principal's Report	

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<p>Principal's Report presented by Eleana Kerr</p>	<p>P & C Meeting 21/7/25 Principal's Report</p> <p><u>Curriculum</u></p> <p>End Semester 1 Reports – were emailed out on last day of Term 2.</p> <p>Parent Teacher Interviews – To be held in hall on Tuesday 22 July from 3:10 – 6:00pm. The booking system opened on the last day of Term 2 and closed at 3:00pm on Friday 18 July.</p> <p><u>Staff</u></p> <p>Acting Executive Principal – Eleana Kerr continues as A/Principal while Peter Turner remains on leave from Weeks 1-3 Term 3. Mr Turner anticipates returning in a part-time capacity from Week 4.</p> <p>New staff – Connor Collett has joined the Science Faculty for Semester 2.</p> <p>Departing Staff – Alistair Marsden (Science) has gone to relieve at level at Queensland Pathways College for Semester 2. Sharon Myers (Science) has taken up a position relieving at level at Kilcoy SHS for Semester 2.</p> <p>HOD E-Learning – Congratulations to Mrs Aman Martir for being appointed to the position for Semester 2.</p> <p>Year 12 Year Level Coordinator – Congratulations to Ms Carrie Castle upon her appointment to the position of Year 12 YLC.</p> <p>Year 11 Coordinator – Miss Anita Harcourt is A/YLC for Year 11 from Weeks 1-3 whilst Mrs Morrissey is A/HOD of Senior School and Mrs Bharati Singh A/Deputy Principal Senior Secondary.</p> <p>Year 10 Deputy Principal – Mr Wayne Prout is A/Deputy for the start of term whilst Ms Williamson is on leave.</p> <p><u>Students</u></p> <p>School Opinion Survey – will be emailed to parents, students and staff. Opportunity to give feedback on school performance and direction.</p> <p>Athletics Carnival – Full school carnival was held Friday 27 June. Congratulations to Fire House. District Athletics held later this term.</p> <p>Bastille Day – 14 July – celebrated by our students and staff, particularly enjoyed by our students studying French as their language choice.</p> <p>Year 11 Leadership Camp – 14-16 July – a group of Year 11 aspiring leaders attended the senior Leadership Camp with Ms Emily Baldry and Mr Matthew Kleidon at Emu Gully. This was a wonderful experience for our prospective student leaders.</p> <p>Year 7 Camp - Week 4, 4-8 August (2 groups), Camp Maroon Dam.</p> <p>Astronomy Night - 7 August, organisation is well underway thanks to Mrs Jen McDougall.</p> <p>Student Led Conferencing/SET Plan Day – Proposed for 13 August (Ekka Wednesday) – Years 8 and 9 do SLCs, Year 10s do SET Plan, Year 7s have an alternative program and year 11/12s will be offsite for work placement/home study. No regular classes for the day. Year 9 also do JET Plan, all do subject selections.</p> <p>Academic Conferencing – Year 11s on 30 July and Year 12s on 19 August for parents and students to review student pathway goals, QCE/ATAR projections and progress to date.</p> <p>Subject Selection Evening 2025 – was held on Wednesday 16 July – for existing Year 8s, 9s and 10s.</p> <p>Medieval Fayre – Friday 1 August on the oval – year 8 Humanities organising and local primary schools visiting.</p> <p>Year 11 Drama Showcase – 11 August – evening event to showcase our talented Drama students.</p> <p>Dance Ed in the Spotlight – a wonderful opportunity to display our students' amazing dance skills. Students from schools in the region participate in a day of dance workshops at another school, then perform in the evening at Redcliffe Entertainment Centre.</p> <p>Chamber Evening – 26 August - a wonderful musical event showcasing our students' musical talent.</p> <p>Japanese Tour Groups – 3 tour groups this term. Izumi commences 23rd July, Acosta on 1st August and Ritsumeikan on 23rd August. Coordinated by HOD International, Miss Emily Baldry.</p> <p>Careers Day – Friday 25 July – 50+ representative organisations to showcase futures to our students from years 10-12.</p> <p>Senior Formal – Thursday 4 September at the Brisbane Convention Centre – further information going out to students and parents this week.</p> <p>Senior Social – Last term the night was great success organised by the Student Council in our hall. Thanks to hospitality staff and students for catering and many staff who volunteered to supervise.</p> <p>NAIDOC Week – celebrated Week 3 this term with a special assembly on 1 August.</p> <p>Year 10 immunizations – Week 9, 11 September</p> <p>Japan Trip - 13-21 September</p> <p><u>Finance and Facilities</u></p> <p>New learning centre is progressing well; new drop & go completed and now open to parents; ITD extension completed internally with state-of-the-art equipment and facilities for our students.</p> <p>Financial Reports tabled.</p> <p>Eleana Kerr A/Principal</p>
<p>Report Moved</p>	<p>Moved: Sharon Davis Seconded: Jen McDougall</p>
<p>Other Reports</p>	
<p>DP Report by ...</p>	<p>Nil</p>

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HoD Report by ...	Nil
Chaplaincy Report by ...	Nil
Student Councillor Report by Jen McDougall	Senior social – big success, scope for improvement and timing Astronomy Night – request for running raffle National Science Week - Book Week – dress up and fundraiser Father's Day Stall R U Ok day with free dress (no charge) Possible Junior Disco at end of term (reward/incentive)
Reports Moved	Moved: Bobbi-Jo Ives Seconded: Sharon Davis
Motions on Notice	
Astronomy Night Raffle	Student council to run a raffle at Astronomy Night for a telescope Moved: Bobbi-Jo Ives Seconded: Nicole Trafford
General Business	
Astronomy Night stall	Run donuts and popcorn stall
Bank deposit book	Update postal address
Membership Applications	Michael Myer Rochelle Henry Kerrie Watten
Date of Next Meeting	18 August 2025 at 4:30pm
Close	5:18pm

Action Items	Person Responsible
Explore sporting sponsorship from like schools and businesses	Eleana Kerr Bobbi-Jo